

Berlin Middle School Chromebook Loan Agreement

Berlin Public Schools has initiated a program to loan each student who is actively enrolled at Berlin Middle School a Google Chromebook as well as related peripherals including cases, chargers, and storage devices.

Participation in this program is subject to the following terms and conditions:

- The student must be actively enrolled at Berlin Middle School.
- The Chromebook and related peripherals are on loan and remain the property of the Berlin Public Schools.
- Both student and parent/guardian agree to adhere to the terms and conditions of the *Chromebook Care and Use Policy Guide*.
- GoGuardian will monitor all Internet activities for inappropriateness and will notify school administrators if a page is deemed inappropriate. See attachment for more information.
- All email and documents will be monitored for inappropriate content.
- The student shall be the exclusive user of this device and shall not grant access to any other individual.
- The student must comply with all applicable software license agreements.
- Chromebooks and peripherals must be returned to BMS at the end of each school year, or at the time of transfer or withdrawal from Berlin Middle School.
- Chromebooks and peripherals will be returned in good condition with reasonable wear and tear as outlined in the *Chromebook Care and Use Policy Guide*.
- Berlin Public Schools may charge a late fee and/or take disciplinary measures if the Chromebook and peripherals are not returned on or before the return date.
- The care and maintenance of the Chromebook and related peripherals are the responsibility of the student and parent/guardian while in their care.
- If the Chromebook is lost, stolen, purposefully damaged, or damaged more than once, student and parent/guardian will be responsible for the full replacement cost of the device (\$200).
- If the Chromebook is accidentally damaged, there will be a \$25 breakage fee.