

**BOARD MEMBER OR DISTRICT OFFICER RESIGNATION**

The Berlin Board of Education believes that any citizen who files for and seeks election to the Board should do so with full knowledge of and appreciation for the investment in time, effort, and dedication expected of all Board members and that the citizen's intent to serve reflects his or her intention to serve a full term of office.

However, if for reasons of health, change in domicile, or any other compelling reason a member does decide to terminate service, the Board requests earliest possible notification of intent to resign so that the Board may plan appropriately for this exigency. A letter of resignation should be sent to the chairperson with a copy to the city clerk.

Vacancies shall be filled in accord with the Berlin City Charter.

Revised;      First Reading: November 18, 2009  
                  Second Reading: December 2, 2009  
                  **Adopted: December 2, 2009**