

BUDGET PLANNING/PREPARATION

The School Board will adopt by October 1 of each year, guidelines to govern the budget development for the following year.

The Superintendent will establish procedures for the involvement of staff in the development of the budget proposal.

Budget planning will be related to the goals and objectives of the district and its programs. It should include an assessment of existing programs and an examination of alternative program possibilities.

The budget proposal must be within the parameters of Board policy and include provisions for:

1. Programs to meet the needs of the entire student body
2. Staffing arrangements adequate for proposed programs
3. Maintenance of the district's equipment and facilities
4. Efficiency and economy

Upon receipt of the Superintendent's recommendations, the Board will schedule a public hearing on the budget as required by the city charter. Before submitting the budget to the City Manager, the Board will review, potentially modify, and approve the budget.

First Reading: August 18, 2010

Second Reading: September 1, 2010

Adopted: September 1, 2010