

GATE RECEIPTS AND ADMISSIONS

Admissions receipts from schools events shall be adequately controlled. The principal is responsible for the administration and supervision of all phases of school events for which an admission is charged.

Adequate records shall be maintained by the principal to provide chronological and accounting data for subsequent review and analysis.

The School Board requires immediate deposit of all funds with no cash remaining on the school property overnight unless secured in a locked designated depository.

First Reading: August 18, 2010

Second Reading: September 1, 2010

Adopted: September 1, 2010