

## VIDEO AND AUDIO SURVEILLANCE ON SCHOOL PROPERTY

The Board authorizes the use of video and/or audio devices on district/city property to ensure the health, welfare, and safety of all students, staff, and visitors to district property and to safeguard district buildings, grounds, and equipment. The Superintendent will approve appropriate locations for surveillance devices. Placement of the video cameras will be based on the presumption and belief that students, staff, and visitors have no reasonable expectation of privacy in areas or at events that occur in plain view. However, such devices are not to be placed in bathrooms or locker rooms.

Recording equipment may be used in classrooms after school board approval following a public hearing. The administration must receive annual permission from the classroom teacher and the parent/guardian of all students within the classroom.

“Classroom” is defined as any area on school grounds where instruction is taking place.

The recording prohibition does not apply to non-classroom activities; non-classroom activities may include but are not limited to:

- Extracurricular.co-curricular activities
- Musical performances, band, concert band, ensemble, orchestra, choir
- Club events
- Sporting events, including both inter-and intra-scholastic
- Other activities like student senate, yearbook, school pride, ROTC
- Ceremonies, orientation, presentations, school assemblies or meetings, or any school events which occur outside of the physical classroom
- Recordings of hallways and general areas for school security purposes
- Video and/or audio recordings made pursuant to a student’s IEP or 504 Plan, when the IEP or 504 Team determines that such recording is necessary for the delivery of a free appropriate public education (FAPE)

Signs will be posted on school buildings to notify students, staff, and visitors that video cameras may be in use. At the Superintendent’s discretion, parents and students may also be notified through the student handbook. Students will be responsible for any violations of school rules caught on tape by cameras.

The district will retain copies of video recordings until they are erased, which may be accomplished by either deletion or copying over with a new recording. The Superintendent will consult with the necessary personnel to determine how and when such recordings should be deleted.

Videos containing evidence of a violation of student conduct rules and/or state or federal law will be retained until the issue of the misconduct is no longer subject to review or appeal as

determined by board policy or applicable law. Any release or viewing of the video will be in accordance with the law.

In the event an audio and/or video recording is used as part of a student discipline proceeding, such recording may become part of a student's education record. If an audio and/or video recording does become part of a student's education record, the provisions of Policy JRA-Student Records and Access shall apply.

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Second Reading: March 17, 2011

**Adopted: March 17, 2011**

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