

FIELD TRIPS AND EXCURSIONS

Field trips may be authorized by the Principal.

The teacher in requesting permission to take his/her class away from school grounds, shall submit the details of such a trip to the Principal. A Consent Form shall be sent to the parents of each child participating for a signature and return. This is to be done after the field trip has been authorized. No child may leave the school grounds on a field trip unless the form has been signed by the parents.

Consent Forms of those attending shall be filed with the Principal before the trip.

Arrangements for financing all field trips must be made prior to the trip. If student contributions are involved, the necessary funds must be in the hands of the Principal before the trip will be taken.

Any overnight or out-of-state field trips must be approved through the Superintendent's Office. The School Board will be informed of such trips.

Appendix: IJOA-R

Revised: June 1, 2017

First Revision: May 18, 2017

First Reading: October 6, 2009

Second Reading: October 21, 2009

Adopted: October 21, 2009