

March 19, 2020

A meeting of the Berlin Board of Education was held in the Berlin Middle High School library beginning at 6:00 pm. Present for the meeting were, Scott Losier, Ann Nolin, Matthew Buteau, Jeanne Charest, Julie King, Marion Moore, Tammy Fauteux, Jake Moore, Sonya L'Heureux, Autie Hamilton, Kayla Lavoie, Kayla Steady, Tom Sutton, Amy Guilmette, Karen Patry, Krystal Bunnell, Erin Lavigne, Holly Paquette, Jamie Welch and Jonathan Dubey.

- MINUTES On a motion by Matthew Buteau, seconded by Ann Nolin, the Board voted to approve the minutes of the March 5, 2020 meeting, public and nonpublic sessions. On a motion by Jeanne Charest, seconded by Ann Nolin the Board voted to approve the minutes of the March 15, 2020 Emergency Meeting. The motions passed unanimously.
- WARRANTS On a motion by Ann Nolin, seconded by Jeanne Charest, the Board voted to approve the warrants dated, March 10, 2020 for the amount of \$18,844.89 and March 23, 2020 for the amount of \$126,648.06. On a roll call vote, all members voted in the affirmative.
- FINANCE REPORT The Board reviewed and approved the financial report. Jeanne Charest asked how long a staff member could be out. The Superintendent explained how it differs for different staff.
- COMMENTS None.
- BOARD STIPENDS On a motion by Jeanne Charest, seconded by Matthew Buteau the Board voted to table the issue of Board Stipends to the next meeting.
- CTE PROJECT On a motion by Matthew Buteau, seconded by Ann Nolin, the Board voted to approve the CTE Project for the upcoming school year with Jason and Monika Berry. On a roll call vote, all members voted in the affirmative. The Superintendent informed the Board on past and current CTE Projects
- SUPER REPORT The Superintendent informed the Board on the following:
- Policy GCGA – Long Term Teacher Substitute Compensation was discussed. The issue of a break in service causing the pay rate to change was reviewed. A long term sub has more responsibility than a daily sub. A revised policy will be brought to the Board at the next meeting.
  - NH DOE Federal Fiscal Monitoring Report
  - COVID 19 – UPDATE – Met with staff on Monday. All staff members have been wonderful and praise to IT who stepped up and came through. Staff are a little stressed in anticipation of remote learning that will take effect on Monday, March 23, 2020. Almost all students have picked up the necessary materials. Lunch and breakfast will be ready to go on Monday. All students under the age of 18 are eligible to receive these meals. Pastor Haynes volunteered to help in any way. He was told that the meals could not be prepared for this week, so his congregation prepared meals and dinners for community members. It was received very positively.
- MEMBER BUSINESS Matt Buteau shared that a few calls he received from his son's case manager were very positive. The Governor's indication to allow small groups does include CTE programs, but right now, all learning will be done remotely. The Board discussed what else was in jeopardy. On April 3, 2020 the NH DOE will evaluate the Spring Sports Season and when we would be able to have a gathering to celebrate the teams who made it to the

winter sports finals.

The Board inquired as to what the nurses were doing. All kids usually connect with one staff member and most often that staff member is the nurse. Our nurses are reaching out to the students, sending out health and wellness reminders. Both the nursing staff and Guidance counselors have built a Google Classroom to engage with students.

- ELECTRONIC SIGN      A motion was made BY Matt Buteau, seconded by Jeanne Charest, to temporarily use electronic signatures for minutes, warrants, and any other related agenda item approved by the Board when and if the Board is not able to physically sign the documents. This will remain in effect until the current state of emergency is over. On a roll call vote, all members voted in the affirmative.
- NON PUBLIC            The Board consensus was that a nonpublic session was not required.
- STAFFING              On a motion by Ann Nolin, seconded by Matthew Buteau the Board voted to approve the following staffing changes:  
                                  Resignation:  
                                  Jessica Yule – Educational Assistant – BES  
                                  The motion passed unanimously.
- ADJOURN              On a motion by Matthew Buteau, seconded by Ann Nolin, the Board voted to adjourn it's meeting at 7:00 p.m. The motion passed unanimously.

Respectfully submitted,



Secretary, Berlin Board of Education