

July 16, 2020

A virtual meeting of the Berlin Board of Education was held beginning at 6:00 pm. Present in the Berlin Middle High School library were, Louise Valliere, Scott Losier, Ann Nolin, Matthew Buteau, Jeanne Charest, Julie King, and Marion Moore. Attending virtually were Tammy Fauteux, Sandy Pouliot, Michael Kelley, Jason Hook, Sonya L'Heureux, Autie Hamilton, Becca Pouliot, Kayla Lavoie, Stephanie Hogan, Holly Paquette, Alaina Huot, Karen Patry, Amy Welch, Celine Leborgne, Amy Drapeau, Jamie Welch, Kayla Steady, Christine Boulanger, Lori Blais, Elizabeth Beaulieu, Candy Richard, Elaine Connary, Holly Munce, Susanne Styles, Lisa Devost and a member of the press.

### **MINUTES**

On a motion by Jeanne Charest, seconded by Ann Nolin, the Board voted to approve the minutes of the June 18, 2020 and July 6, 2020 meetings, public and nonpublic sessions. The motion passed unanimously.

### **WARRANTS**

On a motion by Scott Losier, seconded by Jeanne Charest, the Board voted to approve the warrant dated July 20, 2020 for the amount of \$61,627.12. On a roll call vote, all members voted in the affirmative.

### **FINANCIAL REPORT/BUDGET UPDATE**

Marion Moore informed the Board that the district was able to purchase a new pick up truck and some additional student supplies and still meet the mark set by the City, if not exceeding it.

Discussion ensued regarding FY 21 expenses for PPE that will be required along with the cost of those items.

Ann Nolin asked if we had an excess in FY 20 funds to return to the city, are we able to request use of those funds for certain items in FY 21. The Superintendent explained that we have no specific item of need right now beyond what is budget and what the CARES funds will cover. She explained that the Mayor did check in during the last days of June to see where our funds were at and to make sure that if we had enough, to look at purchasing the truck that was cut from capital improvements in FY 21.

### **APPROVAL OF STUDENT PARENT MANUALS**

On a motion by Ann Nolin, seconded by Jeanne Charest, the Board voted to approve the Student Parent Manuals as presented. The question was raised about holding off on printing them until the planning for reopening is set and adjustments are made to the manual. The Superintendent explained that when changes are made after printing, an addendum page is inserted in the manual. The motion passed, with Matt Buteau opposed.

### **SCHOOL YEAR PLANNING 2021**

The district has PPE items in stock and will continue to purchase supplies as needed. AV Hospital reached out and thanked us for loaning them PPE supplies; most of these items have been returned.

Matt Buteau requested an inventory list of sanitizers, masks, etc.

Jeanne Charest asked how many thermometers we currently have. The Superintendent indicated that we would like at least one per classroom. Many were acquired through the DOE/Governor's office this summer to support the opening of summer sports programs. Others were purchased by the nurses and the athletic department.

Louise Valliere asked if the school nurses were in the loop during the summer. The Superintendent indicated that the answer is yes. They answer their emails and are active.

Julie King informed the Board on how helpful the community leaders have been.

The Superintendent informed the Board that a reopening planning meeting will be held on July 20, 2020 at 8:00 am in the BES auditorium.

The Board would like to invite the school nurses and Bryan Lamirande to attend the next School Board meeting.

The Superintendent attended the North Country Superintendent's meetings and received information that will help in developing our reopening plan. A plan to reach out to parents will be happening soon.

Jeanne Charest asked about testing teachers for COVID19 before returning to school. The Superintendent responded that some colleges are requiring this, but also reminded the Board that the test is only good for that moment in time. She will call DHHS to discuss testing with them. Since the results of two tests came back positive, there has been an influx of voluntary testing and they have come back negative.

Matthew Buteau asked about extra-curricular activities and sports. Is NHIAA going to provide guidelines? Are we able to dictate who we play? The Superintendent informed the Board that the high school sports schedule is set a year in advance. The AD and Principal are working on guidelines.

## **SUPERINTENDENT'S REPORT**

The Superintendent informed the Board on the following:

- Welcome Jason Hook, new Assistant Principal at Berlin Middle School
- Senior Prom will be held on Saturday, July 18, 2020 at the Chalet with 48 students attending. There will be no Grand March
- Summer Facility Report; large projects include asbestos abatement, masonry on some stairs, work at BES to bring bldg up to fire code and HVAC guidelines
- Summer programs are remote. Over 150 students involved.
- Athletic programs are being held outside
- Governor's press conference and guidance provided, NC Superintendents are requesting more documentation.
- PowerSchool upgrades, training next week.
- ITL training will take place virtually for 3 days in August. Training is through the Marzano company.
- Professional Development on new math program will happen this summer

- Administrators still working on competencies and performance tasks with the ReDesign company.
- Autie Hamilton indicated that Chromebooks were purchased and those returned are cleaned or retired if outdated.

## **COMMENTS**

None

## **NEW MEMBER BUSINESS**

Louise Valliere asked if the unions will be represented in the re-opening planning. The Superintendent commented that she has met with 2 out of the 3 union representatives about being part of the planning process. She did not meet with Local 1444 as there is no local representative, but did reach out to the union director.

Matthew Buteau asked about representation from parents, teachers, and other staff. The Superintendent will send out a survey to parents. He also inquired about how many substitutes we currently have and the age requirements.

Jeanne Charest asked how many staff members said "No Way" at the end of day. The Superintendent informed the Board that at this point 13 staff members stated on the survey that they have a medical condition preventing them from being back in the building. This was a preliminary survey and not supported with any medical documentation. Investigating numbers to see if we can have a separate remote learning pathway alongside onsite learning. This would allow choice for both families and staff.

Ann Nolin asked about nurses using black lights to instruct students on proper hand washing.

## **NON PUBLIC SESSION**

On a motion by Matthew Buteau, seconded by Ann Nolin, the Board voted to go into non-public session at 7:29 pm in accordance with RSA 91-3II, (a), (b), & (c). On a roll call vote, all members voted in the affirmative.

On a motion by Matthew Buteau, seconded by Scott Losier the Board voted to come out of non-public session at 8:03 pm. The motion passed unanimously. No additional votes were taken in non-public session.

## **STAFFING**

On a motion by Matthew Buteau, seconded by Jeanne Charest, the Board voted to approve the following staffing changes:

### **Teacher Nominations:**

Kelsey Legendre - Kindergarten Teacher - BES

On a roll call vote, all members voted in the affirmative.

All nominations are contingent on the applicant completing a successful background check and physical.

**ADJOURN**

On a motion by Ann Nolin, seconded by Scott Losier, the Board voted to adjourn it's meeting at 8:05 pm. The motion passed unanimously.

Respectfully submitted

A handwritten signature in cursive script that reads "Ann Nolin".

Secretary, Berlin Board of Education

MINUTES  
BERLIN BOARD OF EDUCATION  
NONPUBLIC SESSION  
JULY 16, 2020

On a motion by Matthew Buteau, seconded by Ann Nolin, the Board voted to go into nonpublic session at 7:29 pm in accordance with RSA 91-A3II (a), (b), (c). On a roll call vote, all members voted in the affirmative.

The Board discussed staffing and the staffing process

On a motion by Matthew Buteau, seconded by Scott Losier, the Board voted to come out of nonpublic session at 8:03 pm. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann Nolin".

Secretary, Berlin Board of Education