

October 3, 2019 JLMC Meeting Minutes

Minutes of the Joint Loss Management Committee Meeting (JLMC) of October 3, 2019

On October 3, 2019 the meeting of the JLMC was held in the Marston School Building, in attendance were, Tammy Fautuex, Debbie Dupuis, Marion Moore, Michael Kelley, Sandy Pouliot, Tom Sutton and Barbara Anderson.

The meeting was called to order by Debbie Dupuis at 1:00 PM

The minutes of May 2, 2019 were reviewed.

Motion by Marion Moore and seconded by Deb Dupuis to approve the minutes. All in favor. (two abstained).

The appointment of Secretary and Vice Chair were tabled until the next meeting.

Review of Accident date: 4/30/19 – Employee muscle pull/spasm. Employee was removing books from top shelf and injured their neck, shoulder and arm. Recommend a reminder to use the step stools provided in classrooms instead of reaching.

Review of Accident/Incident dated 5/6/2019 – Employee right wrist injury. Working with pre-school student who ~~did~~ resisted going to speech therapy. Recommend review of classroom safety practices.

Review of Accident/Incident dated 5/22/19 – Employee while sitting at desk turned and opened file cabinet by reaching. Recommend taking the time to stand up instead of straining to reach the cabinet.

Review of Accident/Incident dated 5/30/19 – Employee turned to head back toward the hall after filling water bottle at the fountain. Someone came out of the restroom at that very moment ramming the door into the water bottle, which hit the staff member in the face. Caution cones have been placed out as a precaution and the Buildings & Grounds Director is looking into doorstops.

Review of Accident/Incident dated 6/25/19 – summer custodial staff – twisted wrist. Employee was opening U-Haul door and it went up fast and caught his wrist. No recommendation.

Review of Accident/Incident dated 8/9/19 – Bus Garage – employee was wearing a respirator while painting bumpers and was cleaning out the nozzle with carburetor cleaner and it sprayed back into right eye. Recommended employee wear full-face shield.

Review of Accident/Incident dated 9/6/19 – Employee interaction with student. Student jumped up and grabbed employees right arm and pulled down. This staff member had recent surgery on right side and this irritated that area. This staff member had a 15-pound weight restriction. Recommend that the Central Office notify the Building Administrators with all restrictions that an employee has reported.

Review of Accident/Incident dated 9/16/19 – Substitute interaction with student. Strained back muscle. Student was running and tried to climb the chair and a nearby cabinet started falling, employee moved quickly to prevent the child from falling and in turn hurt herself.

Review of Accident/Incident dated 9/23, 9/26 (room 505), and 9/27 - The three incidents involved interaction with the same 3rd grade student. Staff is all CPI trained, the student is non-verbal and it is difficult to anticipate the needs of the child. Employee injuries – whiplash, scratches, bites, bruises.

Review of Accident/Incident dated 9/16/19 – Teacher fractured wrist, bruising on leg. Teacher was walking children out to recess. Stairwell “C”. There was an adult at the door and she spoke with the children about not letting anyone in. Teacher maneuvered herself and the children to the other door (it was a double door). Employee took a step sideways thinking she had another step, but she did not and she fell to the bottom stairs.

Building inspection teams are as follows:

BMHS- Mike Kelley or Jake Moore, Mozes Tibbetts, Candy Richard (café only)

BES – East – Bryan Lamirande, Sandy Pouliot, Candy Richard (café only)

BES – West – Tammy Fauteux and Marion Moore (Steve Gagne will be invited)

Marston – Barbara Anderson and Deb Dupuis

Bus Garage – Tom Sutton and Deb Dupuis

Completed inspection reports should be sent to the Deb Dupuis by October 31st to be included with the November 7, 2019 JLMC meeting.

There being no further business, a motion was made by Marion Moore to adjourn, seconded by Tom Sutton. All in favor. Meeting adjourned at 2:00 pm

Recording Secretary/Chair: Deborah Dupuis

Approved: 11/7/19