

**Bartlett and Brown Schools  
Improvement Action Plan  
February 16, 2007**

**Goal 1: To increase academic excellence**

**Objective 1: To have at least 78% of the combined student bodies reading at or above grade level based on the end of year Rigby**

**Benchmarks. Students will be assessed on accuracy, comprehension, and fluency.**

Activities	Resources		Evaluation Dates			Evaluation and Person(s) Responsible	Schoolwide Component
	Sources	Funding	Start	Review	End		
A core-reading program that aligns with the state standards and is scientifically research based and has been implemented. We will continue to refine the use of said program.	School	Reading First Grant, Berlin District	9/07	During Common Planning Times and data discussions	Ongoing	Staff	1B, 2
To continue extended learning programs: Title I Summer Reading Camp for grades 3-6, Title I Summer Math Camp for grades 1-6, Reading First Summer Session for grades K-2, Project Youth from 21 <sup>st</sup> CCL Grant, and After School Library Program.	School	Title I Part A Funds Reading 1 <sup>st</sup> Grant Project Youth	Fall 2007	Annually	Ongoing	Staff Title I Supervisors Reading First On-Site Coordinator and Project Manager Project Youth Staff Librarian Media Generalist	9

To continue to increase the number of appropriate print materials (leveled books, decodable books, periodicals, etc.) in classroom libraries (1,500) and in school libraries (10,000).	School	Berlin District Grants	9/07	Annually	Ongoing	Staff Librarian Media Generalist	2
Sharing Assessment results: Schedule an annual meeting to present and discuss state assessment results and item analysis as well as the two year trend.	School	Berlin District Title I Reading First	9/07	Annually	Ongoing	Administration and staff	2

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**Objective 2: To have at least 75% of the combined student bodies compute and problem solve at or above grade level based on the math exit tests.** The percentage will remain the same due to the fact 2006-07 is the first year of grades 1-3 implementation of the new math series.

Activities	Resources		Evaluation Dates			Evaluation and Person(s) Responsible	Schoolwide Component
	Sources	Funding	Start	Review	End		
Pacing and clarification of required math concepts in specified chapters will be determined by grade level.	School	Berlin District	9/07	Annually	Ongoing	Staff	1C
Math exit tests will be developed using the components from the above activity.	School	Berlin District	9/07	Annually	Ongoing	Staff	1C
The results of the math exit tests, at each grade level, will be reviewed annually to drive instruction.	School	Berlin District	9/07	Annually	Ongoing	Staff	1C
Use of the "Problem of the Day" book for each grade level from the math series.	School	Berlin District	9/07	Annually	Ongoing	Staff Evaluations by Principal	1C

An annual meeting to share the NECAP math assessment results will be held. The two year trend as well as the strengths and weaknesses will be presented.	School	Berlin District	9/07	Annually	Ongoing	Administration	1C
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**Goal 2: To promote community involvement.**

**Objective 1: To enhance parents involvement at Bartlett and Brown Schools**

Activities	Resources		Evaluation Dates			Evaluation and Person(s) Responsible	Schoolwide Component
	Sources	Funding	Start	Review	End		
To continue to add materials to the existing parent centers.	School PTO, and scheduled family events	Berlin District and Title I Part A Funds	9/07	Annually	Ongoing	Principal, Title I Supervisors	8
To raise awareness of materials available to parents via parent meetings, teacher/guidance counselor referrals, and the Title I Times newsletter.	Staff	Berlin District and Title I Part A Funds	9/07	Annually	Ongoing	Feedback from parents and staff. Principal Title I Supervisors	8
A Fall parent orientation meeting will be held to review G.L.E.'s, report cards, programs available, and NECAP results and trends.	Staff NH Frameworks	Berlin District Title I Reading First Project Youth	9/07	Annually	Ongoing	Feedback from parents and staff Principal Title I Supervisors Reading First Project Youth	8

To increase volunteer recognition via the Blue Ribbon Achievement Award and Gold Circle Partner.	School, Community, and Business	P.T.O. Business Partners	9/07	Annually	Ongoing	Log noting volunteers and hours Volunteer Coordinators	7,8
Title I will collaborate with Reading First to offer parent/student programs during the school year.	School Community	Title I 21 <sup>st</sup> Century Reading First	9/07	Annually	Ongoing	Parent Surveys  Title I Supervisors 21 <sup>st</sup> Century Coordinator Reading First Coordinator	8
Title I will publish a monthly parent newsletter, the <b><u>Title I Times</u></b> . The <b><u>Parents Make A Difference</u></b> Newsletter will also be sent home.	School Community	Title I	9/07	Annually	Ongoing	A file will be kept in the Title I Office of all notices that are sent home. Title I Supervisors	8

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**Goal 2: To promote community involvement.**

**Objective 2: To enhance community awareness of activities at Bartlett and Brown Schools.**

Activities	Resources		Evaluation Dates			Evaluation and Person(s) Responsible	Schoolwide Component
	Sources	Funding	Start	Review	End		
Newsletters, stories, and pictures will be sent electronically to the local papers to increase the coverage of activities at the two schools.	Building and Program Administrators	None	9/07	Annually	Ongoing	Copies of publicized events Principals and Office Managers	8